

## FUMC Governing Board - Meeting Minutes

Meeting date: June 18, 2024

Minutes recorded by: Lori Allen

Time meeting began: 6:35pm

Opening prayer by: Kathy Daviess

Board Member Attendees: Kathy, Russ, Dave, Pat, Brenda, Pastor Casey, Lori, Meg, Katie

Board Members Absent: None

Spiritual Formation Topic: Habits & Rituals

Led by: Katie Severeid

Katie introduced a book by James Clear titled, "*Atomic Habits*." She shared that she has certain rituals in her life that help her to be focused in her prayer & devotional life. Rituals such as a special pen and journal, a blanket and space that is set aside to assist her in making this time significant. Katie asked us to share our rituals and habits that help us to focus during prayer and devotional times. Many of the board members shared their experiences.

Leadership Development Topic: Millennials & Giving

Led by: Russ Sprunger

Based on the blog by Cesie Scheuermann titled "*Inspired Generosity*," Russ shared 4 ways for us to think about making it easier for millennials (and others) to engage in giving at NFUMC.

Four items for us to think about:

1. Let millennials donate via text message
2. Focus on building relationships
3. Show transparency
4. Show that you're aware of current issues

### Engagement/Vital Signs/Review of New People

We had 7 visiting family units and 4 returning family units in the month of May

Names to be aware of:

Kit Henderson

Rebecca Fromherz

Jessie and Elsie Dillow (father/daughter)

Russ requested that the names of these new and visiting family units be included in our packet. Pastor Casey will do her best to include these going forward.

Tom Tate will be formally installed by Pastor Casey for his congregational care role.

Tom is willing to take on this visiting pastoral role with no pay.

## Goal Review & Accountability

### Goal 1: Vision Statement

The vision statement is 75-80% complete. It is listed below as Discussion Item #1.

### Goal 2: Hospitality

-We are on track to have hosts for most of the Coffee Hour times every Sunday throughout the summer.

-We don't have any progress on a gender neutral bathroom as of yet, but hope to have more information in the future.

-There was quite a bit of conversation at the Vision Day about letting the Newberg community know that our church is welcoming and affirming. Some were asking for us to have more signage and possibly a pride flag on our front property. The board decided that we need to have more discussion in the near future including how these items may cause risks to our facility.

### Goal 3: Laity Empowerment

Thank you to Chris Lee and Meg Lewis-Price, Pat Runyon for filling in for Pastor Casey while she was away for her renewal time and for annual conferences. Meg and Katie will be joining Pastor Casey for the PNW Annual Conference this week.

### Board Member Tasks:

- Dave Paul to get quotes for new insurance policies
- Pastor Casey will talk with Patrick about the fall governing board retreat.

### Consent Calendar

- ~~Approved~~
- Not Approved

Items on Consent Calendar	Mark if Item was Removed from Consent
Approval of May Minutes	
Approval of May Finance Report	
Approval of Revised Employee Handbook	X (Meg/John)

### Items Removed from Consent Calendar, Discussion, & Action

The Revised Employee Handbook was removed from the Consent Calendar by Meg & John. John was curious if specific job descriptions should be added to this document.

After discussion, the board moved not to have job descriptions included in the Revised Employee Handbook. The Revised Handbook was then placed back on the Consent Calendar. Meg made a motion to approve the Employee Handbook. Kathy Daviess seconded the motion.

Pastor Casey has questions about the fiance report that no one could answer since Syd is away on a trip. Pastor Casey has asked Russ to join them at the next finance meeting after Syd is home.

### Leadership Opportunities

Meg, Katie and Casey will be attending the Annual Conference June 20-23. Sign up for future meeting roles on the "Governing Board Signups" Google Sheet.

### Discussion Item #1: Vision Statement Final Drafting

Pastor Casey passed out a summary of the responses from our Vision Day. These responses were categorized by Needs (Community Conversations), Passions (Survey) and Gifts (Post-it Note Activity).

We had a discussion about where we see the overlap from 2 or 3 of these categories.

Some of the items were as follows:

- Food insecurity and Hunger Fund
- Housing, Environmental Stewardship, Empty yard spaces, building usage
- Transportation and the bus
- Music, A/V Tech, Teachers
- LGBTQ, inclusion

Pastor Casey also asked us if we are "letting go" of the rooted in faith, grounded in love, and growing together statement and imagery? Are we moving to a new image and theme? Consensus among the board is that we are keeping the planting imagery in our new vision statement.

Pastor Casey will bring a final version of the vision statement to our next meeting and the board will discuss the final wording together.

### Discussion Item #2: Music/Worship Dream Team

Pastor Casey wants to assemble a small group of diverse voices and stakeholders to assess the church's music leadership needs and evaluate current worship practices in order to make recommendations about staffing needs to GB. We gathered a group of names of people from our community who could be invited to participate.

Some of the names mentioned are:

- Danielle Warner
- Darla Bowman
- Dick Elliott
- Joan Shipman
- John or Susan Buehler
- David or Hannah Heddy or either of their children
- Tyson Butler

### Discussion Item #3: Landscaping Price Increases

Marcos Reyes Landscaping has increased their rate from \$730/month to \$850/month. This will put us over the \$10,000.00 budget by approx \$1600.00. After board discussion, we decided to stay with Marcos Reyes and pay the additional amount.

### Discussion Item #4: Dundee Project Update

Pastor Casey had us review the latest site plan from Scott Edwards Architecture. The Dundee team would like to start putting a packet of material together to present to potential donors/funders for this project. This packet should include letters of support from the Governing Board as well as evidence of pledged funds.

Pastor Casey asked the board if we'd be willing to talk on a loan in an amount determined by a repayment plan using Head Start's monthly rent amount of \$2,500.00/month. After discussion, the Governing Board decided to put together a letter of support later this summer that will also include our approval of a \$250,000.00 loan to the Dundee Project.

### Discussion Item #5: Pastoral Spiritual Formation Program

Pastor Casey has requested to participate in the Hybrid 2-Year Academy for Spiritual Formation program as her plan to fulfill the BOD expectation that pastors complete at least one week of spiritual formation each year. The board enthusiastically approved this exciting opportunity.

### Discussion Item #6: Calendaring

Beginning in September 2024, we will be moving our monthly meetings to the Third Thursday of the month. These dates are: September 19, October 17, November 21 and December 19.

Our annual Fall Board Retreat is October 14-15 (Mon-Tues) at Alton Collins.

## Other

We had a short conversation about the issues with the Joyful News going to spam. Is there any way to get our Joyful News not to go to our spam folder? This is a possible discussion item going forward.

## Communication

- Casey will bring back a version of the Vision Statement to our next meeting.
- Casey will contact the people we suggested to see if they'd be interested in participating in a "dream team" regarding our music and worship practices.
- Russ will let Laveda know that we are staying with Marcos Reyes
- Monthly meetings will move to the third Thursday of the month beginning in Sept.
- Casey will communicate to Laveda the changing dates for board meetings
- Casey will include the names of family units to our engagement data in the packet if possible.

Closing Prayer by: John Beuhler

Time Meeting Ended: 8:55pm.

Next Meeting: July 16, 2024

Recorder: Please type up the meeting minutes and email them to [GovBoard@newbergfumc.org](mailto:GovBoard@newbergfumc.org) no later than 1 week after the meeting for review and corrections. Make any corrections necessary, then email final minutes to [newbergfumc@newbergfumc.org](mailto:newbergfumc@newbergfumc.org) for inclusion in next month's packet.